



Riverside Public School District 96
63 Woodside Road
Riverside, Illinois 60546

CERTIFICATE OF RESIDENCE
2009 - 2010

Name of Student:				Age	
Address			Phone Number		
City		State		Zip Code	
Father's Name			Living <input type="checkbox"/>	Deceased <input type="checkbox"/>	
Address					
City		State		Zip Code	
Mother's Name			Living <input type="checkbox"/>	Deceased <input type="checkbox"/>	
Address					
City		State		Zip Code	

I certify that I am the parent(s) of the above-named student and that this child's residence has not been established solely for the purpose of attending District schools. I further certify that the above information is correct to the best of my knowledge.

 Parent(s) or Guardian(s) Signature

 Date

NOTE: It is contrary to the policy of the Board of Education to admit students who do not legally reside with their parents or legal guardians within the District boundaries. The information you provide will be used by school officials to help establish the eligibility of each applicant for admission. Falsification of information on this form may result in your child being excluded from school, and may expose you to monetary liability under Illinois law for payment of tuition for such time as your child was illegally enrolled in District No. 96. Your residency will be electronically validated by National Investigations, Inc.

See Board of Education Policy on Reverse Side.

DISTRICT 96 RESIDENCY REQUIREMENTS

Pursuant to Board of Education Policy students new to the school district (kindergarten and transfer students grades 1-8) must provide proof of residency as follows:

A. Prior to enrollment, each parent or legal guardian must present evidence that the student may attend school in the School District on a tuition-free basis. At the time of registration, parent or legal guardian of all new and/or transferring students must complete a Certificate of Residence Form. In addition, at least five (5) original unaltered items of identification must be presented as evidence of residency:

- **Drivers license or State Identification Card (required)**
- **Home ownership title, deed or apartment lease (required)**
- **At least 3 of the following:**
 - Utility bill (water, electric, gas, internet, gas, phone)**
 - Auto insurance**
 - Homeowners insurance**
 - Credit card statement**
 - Bank statement**
 - Paycheck stub**
 - Medicaid statement**

These items of identification will be reviewed by the District employee interviewing the parents at the time of registration and notation will be made on those items of identification provided by the parent or legal guardian. The completed Certificate of Residence must be on file at the District office before registration will be considered complete and enrollment allowed.

B. **Appeal Procedures.**

In the event that the school principal denies enrollment, the parent or legal guardian may appeal the decision to the Superintendent, who shall make a decision within five (5) school days. If the student is not satisfied with the Superintendent's decision, the student may petition the Board of Education, which shall act on the petition at its next regularly scheduled Board meeting. During the pendency of this question, the student may not enroll in the school on a tuition-free basis. As part of the investigation process, the District may require the parents and/or guardians of the student to complete Affidavits of Residency and produce additional proof of legal residency.